



COMPANY VEHICLE OPERATIONS

Dear Participant,

Recently, the Company Vehicle Program has experienced an increase in the number of participants who are unfamiliar with the Program's reporting requirements. Failure to report an incident within the required timeframe may result in the loss of Program eligibility.

As detailed in the Company Vehicle Program Terms and Conditions, participants are required to report to Company Vehicle Programs within 72 hours (or if not possible as soon thereafter as possible) and also send a written explanation, if any of the following driving related issues occur:

- The driver's license of the participant or any of the participant's dependent drivers becomes restricted or suspended.
- Drug or alcohol related incidents, involving the participant or any other eligible driver, including MIPs (Minor in Possession), that may limit, restrict, jeopardize, or otherwise effect an eligible driver's ability to safely or legally operate a motor vehicle.
- Accidents involving the participant or any other eligible driver resulting in serious bodily injury or death. Any incident involving a third party or property damage, even if there are no injuries or damage to the company owned vehicle.
- Any drug or alcohol related driving event involving the participant or any other eligible driver, whether or not the Company Vehicle was involved, including but not limited to, citations, accidents, arrests for felony offenses, and convictions for misdemeanors or felonies.
- Conviction of the participant or any other eligible driver under a criminal statute, code, ordinance or law involving the use of a motor vehicle.
- Any change that affects eligibility of any eligible driver, including but not limited to the participant, a spouse, domestic partner and/or a dependent child, must be reported to Company Vehicle Operations within 30 days of the change (e.g. divorce, marriage, child receives first driver's license etc.).

To report a restricted or suspended license or any drug or alcohol related incident, participants may use the “Report an Incident” electronic form found [here](#) or on the Company Vehicle Operations website. To report any other incident listed above, please contact Company Vehicle Programs in writing to cocarrvbd@stellantis.com. Failure to report an incident within the required timeframe may result in the loss of Program eligibility.

All Company Vehicle Program participants are required to be familiar with the full Terms and Conditions of the Company Vehicle Program.

Active participants: to view the full Terms and Conditions [here](#).

Retiree participants: to view the full Terms and Conditions [here](#).

If you have any Company Vehicle program-related questions, please contact us by phone at 800-481-6736 or by email at cocars@stellantis.com.

Company Vehicle Operations